

APPROVED JAN 6 2000

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
December 20, 1999**

6:00 p.m. MEETING CALLED TO ORDER – Chairman Seeger called the meeting to order at 6:05 p.m.

PRESENT: Chairman Tim Seeger, Selectman Eric Tenney and Town Administrator, Kelley Collins

ABSENT: Selectman Denise Dargie

GENERAL BUSINESS

- **Review and discuss S. Nelkens request that Highway Department discontinue use of salt on downtown sidewalks. Ms. Nelkens and other walkers prefer the use of sand.**

The Town Administrator notified the Board that Ms. Nelkens has made a request that the Town discontinue the use of salt on the downtown sidewalks. She is concerned because it is poisonous and hurts her dog's paws. The Selectmen sympathize with the dog and they understand Ms. Nelkens concerns. However, the Board feels that this should be left up to the Road Agent's discretion. If there are times when weather conditions and temperatures make salt a better alternative than sand then that is what he should use. If Ms. Nelkens stops again regarding this matter the Town Administrator will refer her to the Road Agent.

- **Review and discuss status of possible skating rink.**

The Town Administrator has contacted Mrs. McEwen regarding their questions on who would maintain the skating rink. Mrs. McEwen was troubled that the residents cannot make gifts to the Town anymore without having all kinds of questions answered. She did not really have a lot of volunteers who were able to assist with the maintenance. The Town Administrator did offer Mrs. McEwen some time on the agenda for this evening.

- **Review, discuss and re-vote on purchase of generator for Fire Station 1.**

Based on some comments made around Town on the benefit of purchasing the generator for the Fire Station on Clinton Road, Chairman Seeger would like this issue reconsidered. Since Selectman Tenney originally voted NOT to purchase a generator from contingency funds, Chairman Seeger made a motion NOT to purchase a generator this year. Selectman Tenney seconded. VOTE: 2-0. The Town Administrator asked if this will be a warrant article for 2000? Chairman Seeger will leave that up to the Fire Department. If they think it is important enough, they can request that it be placed on the 2000 Warrant.

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- **Review, discuss and vote to encumber funds for 2nd floor of fire station and Millennium Committee**

The Town Administrator made the Board aware that there are still funds available for the renovations to the second floor of the fire station (a little over \$9,000) and in the Millennium Fund (a little over \$4,200). The Town suggested that the Selectmen vote to encumber these funds. Selectman Tenney made a motion to encumber the funds left in the Millennium and renovations to second floor of Fire Station warrant articles.

Chairman Seeger seconded. VOTE: 2-0

- **Review Fire Department/Ambulance Y2K Contingency Plan.**

The Selectmen reviewed the Fire Department/Ambulance Y2K Contingency Plan, as submitted in writing by Fire Chief Mike Beauchamp.

- **Review and accept the minutes of the December 13, 1999 Selectmen’s meeting**

The Selectmen unanimously accepted the minutes of the December 13, 1999 Selectmen’s meeting.

- **Review, discuss and approve modified job description and employment ad for part-time permanent Landuse Secretary. (memo Landuse Boards)**

The Selectmen reviewed the draft employment advertisement and the revisions to the job description for a Landuse Secretary. There was some discussion regarding where to run the advertisements. The Board would like the ad to run in one Sunday edition of the Union Leader, one Transcript, one Ledger, one Saturday edition of the Keene Sentinel and on the website www.govtjobs.com. The Town Administrator will start reviewing resumes for possible interviews on January 10, 2000 but the search will remain open until a suitable candidate is found.

- **Town Administrator’s vacation days.**

The Town Administrator will be on vacation Wednesday, December 22, 1999 and Monday, December 27, 1999.

7:05 – 7:22 p.m. NON-PUBLIC SESSION TO MEET WITH APPLICANT FOR THE POSITION OF HEALTH & WELFARE OFFICER.

Chairman Seeger made a motion to go in to Non-Public Session under RSA 91-A:3, II – b to interview a candidate for the position of Health & Welfare Officer at 7:05 p.m.

Selectman Tenney seconded. Roll Call Vote: Chairman Seeger – yes; Selectman Tenney – yes.

The Selectmen reviewed the candidates resume and interviewed him for the above position. No decision was made in Non-Public Session

Chairman Seeger made a motion to leave Non-Public Session at 7:22 p.m. and to seal the minutes. Selectman Tenney seconded. Roll Call Vote: Chairman Seeger – yes, Selectman Tenney – yes.

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The Selectmen reviewed a letter from the current Health & Welfare Officer, James LaMothe, noting that he is interested in being considered for the appointed position. The Selectmen would like to meet with Mr. LaMothe on January 3, 2000. The Town Administrator noted that Mr. LaMothe works third shift. The Board wants to set aside a block of time to work on the budget so Mr. LaMothe will be scheduled for 8:30 p.m. No appointments should be made unless it is an emergency and they will be scheduled for 9:00 p.m. and later.

Trailer leaking at A.R.T.S.

Selectman Tenney noted that Bill Lang notified him that one of the trailers at A.R.T.S. is leaking and he got a price of \$300 to fix the roof. The Town Administrator wondered if it is time to look in to replacing these trailers. We bought one for the highway department for \$1000 delivered this year. Selectman Tenney will review this with Mr. Lang to see what kind of condition the trailers are in.

Preliminary Budget Hearing

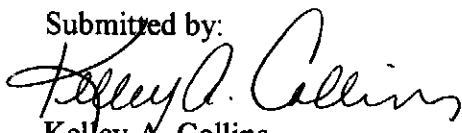
Selectman Tenney asked Chairman Seeger about having a preliminary budget hearing. The Town Administrator reminded the Board that they actively chose not to have a preliminary last year. The discussion was that we have two hearings and few people attend either. The hope was that if we just had one public hearing the turnout would be larger. That was not necessarily how it worked out though. The Town Administrator also noted that the Board is not anywhere near ready to have a prelim on their 2000 budget. The Board will earmark from 6 – 8:30 p.m. on January 3, 2000 for budget work only.

The Selectmen signed miscellaneous item.

ADJOURNMENT

There being no further business to come before the Board, this meeting was adjourned at 8:00 p.m.

Submitted by:


Kelley A. Collins
Town Administrator